

## SCHOOL DISTRICT OF SARASOTA COUNTY

### JOB DESCRIPTION

#### PEST CONTROL TECHNICIAN

**SALARY SCHEDULE: SSP10**

**COST CENTER: FACILITIES SERVICES DEPARTMENT (9029)**

**QUALIFICATIONS:**

- (1) High School Diploma or equivalent.
- (2) Minimum of three (3) years successful experience with a licensed pest control company.
- (3) Possess a valid State Certification / License in Pest Control.

**KNOWLEDGE, SKILLS AND ABILITIES:**

Knowledge of craft, equipment, applications, procedures and safety related to assignments. Ability to effectively interface with Assistant Directors, cost center heads, craft employees, vendors and other department employees. Possess effective proven analytical and decision-making abilities. Ability to organize and prioritize activities. Ability to communicate effectively, both orally and in writing.

**REPORTS TO:**

Manager, Safety and Compliance

#### JOB GOAL

To assist in developing, modifying and utilizing programs which will effectively meet present and future needs pertaining to pest control of all grounds and facilities owned and/or operated by the District.

**SUPERVISES:**

N/A

**PERFORMANCE RESPONSIBILITIES:**

- \* (1) Assist in work scheduling, material and equipment procurement, job assignments, inspections, compilation of pertinent data and dissemination of safety, policy and procedure information.
- \* (2) Investigate and evaluate all possible safety hazards and eliminate same if possible.
- \* (3) Inform supervisor of safety hazards and recommend actions or practices as deemed appropriate.
- \* (4) Coordinate pest control work with vendors and cost center personnel.
- \* (5) Assist other District employees as practical and possible.
- \* (6) Act in the absence of the supervisor at job sites to provide direction to the crew.
- \* (7) Demonstrate initiative in the performance of assigned responsibilities.
- \* (8) Provide for a safe and secure workplace.
- \* (9) Model and maintain high ethical standards.
- \* (10) Follow attendance, punctuality and proper dress rules.
- \* (11) Maintain confidentiality regarding school matters.
- \* (12) Maintain positive relationships with staff and vendors.
- \* (13) Participate in workshops and training sessions as required.
- \* (14) Communicate effectively with staff and vendors.
- \* (15) Keep supervisor informed of potential problems or unusual events.
- \* (16) Respond to inquiries and concerns in a timely manner.
- \* (17) Prepare all required reports and maintain all appropriate records.
- \* (18) Follow all School board policies, rules and regulations.
- \* (19) Exhibit interpersonal skills to work as an effective team member.

**PEST CONTROL TECHNICIAN (Continued)**

- \*(20) Demonstrate support for the School District and its goals and priorities.
- (21) Perform other incidental tasks consistent with the goals and objectives of this position.
- \*(22) Every Sarasota County Schools employee has emergency response responsibilities, though not every position will require routine assignments during an emergency event. All employees are subject to be on call around the clock for emergency response operations, which may require irregular work hours, work at locations other than the normal work location, and may include duties other than those specified in the employee's official job description. Assignments in support of emergency operations may be extensive in nature, with little advance notice, and may require employees to relocate to emergency sites with physically and operationally challenging conditions.

**PHYSICAL REQUIREMENTS:**

Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force as frequently as needed to move objects.

**TERMS OF EMPLOYMENT:**

Salary and benefits shall be paid consistent with the District's approved compensation plan.  
Length of the work year and hours of employment shall be those established by the District.

**EVALUATION:**

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.

**Job Description Supplement No. 03**

\*Essential Performance Responsibilities