SCHOOL DISTRICT OF SARASOTA COUNTY

JOB DESCRIPTION

SPEECH / LANGUAGE PATHOLOGIST

SALARY SCHEDULE: INSTRUCTIONAL

COST CENTER: DISTRICT-WIDE

QUALIFICATIONS:
(1) Bachelor’s Degree and or Master’s Degree from an accredited educational institution.
(2) Certification in Speech / Language Pathology by FLDOE and/or licensure in Speech / Language Pathology by the state of Florida, Department of Health Professional Regulations.

KNOWLEDGE, SKILLS AND ABILITIES:
Comprehensive knowledge about assessment and remediation of speech / language impairments. Knowledge of federal, state and District guidelines as it relates to implementation of the speech / language impaired program. Ability to function as a member of the educational team and a strong desire to work with children. Ability to organize and prioritize activities. Ability to communicate effectively, both orally and in writing. Knowledge of techniques and instruments used to diagnose speech / language impairments. Knowledge and understanding of assigned areas (speech / language pathology).

REPORTS TO:
Principal or designee

JOB GOAL
To provide a comprehensive program for students who are referred to the speech / language impaired program.

SUPERVISES:
N/A

PERFORMANCE RESPONSIBILITIES:
* (1) Establish short- and long-range plans based on student needs and consistent with District and state requirements.
* (2) Select materials to support learning objectives and meet the needs of students with diverse backgrounds and special needs.
* (3) Plan a therapy program for eligible students, including implementation and annual review of the Individual Education Plan (IEP).
* (4) Participate in school-level child study teams as appropriate.
* (5) Provide statistical information for program planning, such as FTE information, severity rating data, end-of-year reports, matriculation reports, screening results and other relevant data.
* (6) Schedule students for speech / language impaired program taking into account the total educational setting.
* (7) Order materials and supplies for program implementation as required.
* (8) Prepare and maintain audit files on all speech / language impaired students.
* (9) Maintain a positive, organized and safe learning environment.
* (10) Manage time, materials and equipment effectively.
* (11) Establish and maintain effective and efficient record keeping procedures.
* (12) Identify students who have speech and/or language impairments through screening and/or diagnostic assessments.

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SPEECH / LANGUAGE PATHOLOGIST (Continued)

*(13) Determine eligibility for speech / language impaired program.
*(14) Analyze / interpret results of screening or diagnostic assessment.
*(15) Conduct a therapy program for eligible students, including implementation and annual review of the Individual Education Plan (IEP).
*(16) Use appropriate materials, technology, and resources to help meet students’ needs.
*(17) Use strategies appropriate for working with students from diverse backgrounds.
*(18) Provide a positive environment in which students are encouraged to be actively involved in the learning process.
*(19) Recognize overt indicators of student distress or abuse and take appropriate intervention, referral or reporting action.
*(20) Assist the audiologist in conducting hearing screenings and in medical follow-up for students referred.
*(21) Consult with parents, teachers, principals and others as appropriate, concerning general guidelines of speech and language development and specifically about students enrolled in the program.
*(22) Interpret educational policies, programs and procedures relative to the speech / language program as required.
*(23) Provide information and/or inservice to teachers, administrators and other school staff.
*(24) Engage in continuing improvement of professional knowledge and skills.
*(26) Follow attendance, punctuality and proper dress rules.
*(27) Maintain confidentiality regarding school matters.
*(28) Communicate effectively with staff, students, parents and other professionals.
*(29) Keep supervisor informed of potential problems or unusual events.
*(30) Respond to inquiries and concerns in a timely manner.
*(31) Follow all School Board policies, rules and regulations.
*(32) Demonstrate support for the School district and its goals and priorities.
*(33) Perform other incidental tasks consistent with the goals and objectives of this position.

PHYSICAL REQUIREMENTS:
Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:
Salary and benefits shall be paid consistent with the District’s approved compensation plan.
Length of the work year and hours of employment shall be those established by the District.

EVALUATION:
Performance of this job will be evaluated in accordance with provisions of the Board’s policy on evaluation of personnel.

Job Description Supplement No. 11

*Essential Performance Responsibilities