

COLLEGE & CAREER COACH 9-12(continued)

- Conduct individual and group coaching sessions to guide students through self-assessment activities, exploring interests, strengths, and potential career paths.
- Motivate and inspire students to set ambitious goals for college and career pursuits.
- Stay up-to-date on current trends in higher education, career landscapes, and scholarship opportunities.
- Collect and analyze data on student participation, college acceptance rates, scholarship attainment, and career placement outcomes to measure program effectiveness.
- Track student progress towards college and career goals, providing ongoing support and adjustments to action plans as needed.
- Communicate with families about upcoming college and career visits and fairs.
- Implement School Links to help students track their post-secondary goals and progress towards achieving them.
- Consistently deliver tasks on time and to a high standard.
- Willingly accepts and fulfills additional duties assigned by the Principal.

PHYSICAL REQUIREMENTS:

Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds frequently to move objects. The demands of possible extended workdays for meetings, professional development, training, and/or community/school/district events require a high level of physical and mental endurance. This job requires the ability to handle and balance multiple demands simultaneously.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the district's approved compensation plan.

Hours of employment shall be those established by the district. [00]

EVALUATION:

The performance of this job will be evaluated in accordance with the provisions of the Board's policy on the evaluation of personnel.

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