

## SCHOOL DISTRICT OF SARASOTA COUNTY

### JOB DESCRIPTION

#### CHIEF OF STRATEGIC INNOVATION

**SALARY SCHEDULE: ADMINISTRATIVE – CHIEF - C**

**COST CENTER: CHIEF OF STRATEGIC INNOVATION - 9049**

**QUALIFICATIONS:**

- Master's Degree from an accredited educational institution.
- Certification in Educational Leadership or School Principalship.
- Minimum of five (5) years experience in school-based and/or central office ~~educational~~ leadership.

**KNOWLEDGE, SKILLS AND ABILITIES:**

- Proven experience in educational leadership, grant management, program development, and community engagement.
- Strong strategic thinking, leadership, communication, and collaboration skills.
- Knowledge of national, state and District educational goals and standards. Knowledge of effective school concepts and principles.
- Knowledge of state-of-the-art research and proven best practices in areas of responsibility.
- Knowledge of principles and concepts for continuous quality improvement in education.
- Knowledge of learning theory, program planning, curriculum development and management of instructional programs.
- Knowledge of statutory and regulatory requirements in areas of responsibility.
- Ability to supervise personnel.
- Ability to organize, plan, and present information to various audiences.
- Ability to balance several job functions at one time and work under a heavy work load.
- Ability to represent the District at various state and regional functions.
- Possess skills in mediation and conflict resolution.
- Ability to communicate effectively, both orally and in writing.

**REPORTS TO:**

Deputy Superintendent

**JOB OBJECTIVE:**

The Chief of Strategic Innovation is a visionary leader responsible for facilitating the school district's strategic direction and innovative initiatives. This role involves leading leadership development, managing grants, implementing new programs, expanding school choice, and fostering community partnerships. The Chief of Strategic Innovation will supervise multiple divisions and departments to ensure alignment with the district's strategic plan and engagement initiatives.

**SUPERVISES:**

Division of Strategic Engagement, Choice and Charter, Accountability and Technology, Strategic Improvement and Professional Learning

**PERFORMANCE RESPONSIBILITIES:**

- Lead Leadership Development: Design and implement leadership development programs for current and aspiring leaders within the district.

## **CHIEF OF STRATEGIC INNOVATION (Continued)**

- Professional Learning: Develop and oversee principal and assistant principal meetings and professional learning sessions to enhance leadership skills.
- District-wide Professional Learning: Coordinate and manage professional learning opportunities for all district staff to ensure continuous improvement and innovation.
- Oversee the management of the professional learning platform and credit verification.
- Strategic Management of Entitlement Grants: Oversee the strategic allocation and management of entitlement grants to support district initiatives.
- Competitive Grants: Lead the identification, application for, and management of competitive grants to fund innovative programs and projects.
- Oversee the allocation of funds for special project requests and monitor the impact of programs implemented.
- Research and implement new innovative programs that align with the district's goals and enhance educational outcomes.
- School Choice Programs: Lead and expand school choice programs, providing diverse educational options for students and families.
- Choice and Charter Division: Supervise and support the Division of Choice and Charter, which manages the choice application system and the Florida Department of Education local education agency statutes for Charter Schools
- Community Partnerships: Collaborate and build partnerships with community organizations and foundations to support district initiatives and enhance resources.
- Engagement Initiatives: Supervise and support the Division of Strategic Engagement to lead engagement initiatives for all school district stakeholders.
- Supervise and support the accountability and technology department to ensure effective use and management of data, information services, enterprise, and information technology in driving district goals.
- Supervise the implementation of the Florida Department of Education's PreK- 12 assessment system and aligned district assessment plan.
- New Initiatives: Organize and lead new initiatives aligned with the district's strategic plan to drive innovation and improvement.
- Every Sarasota County Schools employee has emergency response responsibilities, though not every position will require routine assignments during an emergency event. All employees are subject to recall around the clock for emergency response operations, which may require irregular work hours, work at locations other than the normal work location, and may include duties other than those specified in the employee's official job description. Assignments in support of emergency operations may be extensive in nature, with little advance notice, and may require employees to relocate to emergency sites with physically and operationally challenging conditions.

### **PHYSICAL REQUIREMENTS:**

Light Work: Exerting up to 20 pounds of force occasionally and/or up to 10 pounds of force as frequently as needed to move objects.

### **TERMS OF EMPLOYMENT:**

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the District.

### **EVALUATION:**

Performance of this job will be evaluated in accordance with provisions of the Board's policy on evaluation of personnel.